

United States Department of the Interior



OFFICE OF THE SECRETARY Washington, D.C. 20240

April 13, 1993

PERSONNEL MANAGEMENT LETTER NO.93-6 (311) (511)

Subject: Personnel Actions Requiring Departmental Approval

The purpose of this letter is to modify the instructions for submitting requests for Departmental approval of personnel actions, as issued in Personnel Management Letter No. 91-12 (311) (511), dated November 29, 1991. The requirement to submit the SF-171's of candidates referred to selecting officials, Paragraph III, B (4), is hereby rescinded. All other documents and statistical data specified in Paragraph III, B. Selections should accompany subsequent requests for approval of competitive selections for positions referenced in PML 91-12.

Director of Personnel

INQUIRIES:

Myrtle Clark, Division of Staffing,: Classification and Executive Resources Management, Telephone (202) 208-4231, Room 5023, Mail Stop 5203 MIB